

## TELANGANA ADMISSION AND FEE REGULATORY COMMITTEE (TAFRC)

### USER MANUAL

#### **For Furnishing fee proposals by Private Un-aided Professional Institutions in the State of Telangana for the block period 2022-23 to 2024-25.**

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The Whole process is Society based. If there is one or more Colleges under a Society, the details of all those Colleges are to be filled in that User id Only. Colleges are requested not to create user-ids through registration individually.

**Step 1:-** Steps to follow for Registration of Society in <http://tafronline.telangana.gov.in>

SOCIETY USER REGISTRATION	
SOCIETY NAME:	<input type="text"/>
ADDRESS:	<input type="text"/>
DISTRICT:	<input type="text" value="Select"/>
REGISTRATION No.:	<input type="text"/>
SECRETARY NAME:	<input type="text"/>
CONTACT PERSON:	<input type="text"/>
MOBILE No.:	<input type="text"/>
PHONE No(with STD code):	<input type="text"/>
EMAIL:	<input type="text"/>
USER NAME:	<input type="text"/>
PASSWORD:	<input type="password"/>
CONFIRM PASSWORD:	<input type="password"/>
TYPE IN THE BOX BELOW:	<div>2KFNK4</div> <input type="text"/>
<input type="button" value="SUBMIT"/> <input type="button" value="CANCEL"/>	
<input type="button" value="BACK TO LOGIN"/>	

• Statutory Warning: Provide Correct Information, False Information with Dummy data is liable for Prosecution

**(\*) Provide all the Details in the Society User Registration and Submit. It is requested the Colleges to Save User id and Password for Login and for Further Correspondence.**

**Step 2:-** Mapping of Colleges under Society.

The Colleges are requested to Login in <http://tafronline.telangana.gov.in> using User-id and Password. User has to upload the Data and Preliminary Information, once the Preliminary Information is frozen (confirm), upload the Data in schedules of respective appendix of the Institution.

## PRILIMINARY INFORMATION

- user has to first upload the data of preliminary information. after the data in preliminary information is frozen(confirm), the user has to upload data in schedules of respective appendices of the institutions.

**SELECT YOUR INSTITUTIONS UNDER THE SOCIETY** (Select your institution only under relevant Appendices carefully.)

**CURRENT PROGRAMMES OFFERED BY YOUR INSTITUTION.** (Current programmes offered by the institution have to be carefully given)

**VIEW PROCESSING FEE DETAILS**

**GO TO ONLINE FEE PAYMENT**

**COURSE FEE PAYMENT** (After paying the fee for each course, pl provide the Reference Number/Transaction Number for each course)

### SOCIETYWISE INFORMATION


- SCHEDULE-21
- SCHEDULE-22
- SCHEDULE-13S
- SCHEDULE-19S

### Reports

- (a) Select your Institution under the Society – Select Particular Appendix and select colleges under the Society and submit.

<b>Appendix – I</b> (To be furnished by the institutions running B. E / B.Tech and other programmes, if any)	B.E/B.Tech.,M.E/ M.Tech M.E./M.Tech. (2 <sup>nd</sup> shift),M.C.A. and M.B.A., Polytechnic (2 <sup>nd</sup> shift).
<b>Appendix – II</b> (To be furnished by the institutions running B.Pharmacy and other programmes, if any)	B.Pharmacy, M.Pharmacy Pharma-D, Pharm-PB, M.Pharmacy (2 <sup>nd</sup> shift)
<b>Appendix – III</b> (To be furnished by the institutions running B.Arch., and other programmes, if any)	B. Arch., M. Arch., B.Planning M Planning and B.FA.
<b>Appendix – IV</b> (To be furnished by the institutions running B. Ed and other programmes, if any)	B.Ed., M.Ed., B.P.Ed., U.G.D.P.Ed., LLB and LLM.
<b>Appendix – V</b> (To be furnished by the institutions running L.P.T. and other programmes, if any)	L.P.T., T.P.T., H.P.T., U.P.T.
<b>Appendix – VI</b> (To be furnished by the institutions running M.B.A./M.C.A. and other programmes)	M.B.A. and M.C.A

- (b) Programmes offered by the Institution – Select Current programmes offered by the Institution carefully.
- (c) View Processing Fee Details.
- (d) Online Fee payment - Payment has to be done through payment Gate way only, payment should be made separately for each programme/Course. Save the Reference / Transaction Number for future Correspondence.




**SECRETARY TSCHS AFRC**  
MASAB TANK HYDERABAD, . HYDERABAD-500028

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Provide details of payment

Select Payment Category *	TAFRC FEE
NAME OF THE SOCIETY *	<input type="text"/>
COLLEGE NAME *	<input type="text"/>
ADDRESS *	<input type="text"/>
COLLEGE CODE *	<input type="text"/>
SELECT THE COURSE *	--Select SELECT THE COURSE
MOBILE NUMBER *	<input type="text"/>
email address	<input type="text"/>
FEE *	<input type="text"/>
Remarks	<div> <ul style="list-style-type: none"> <li>B.E.B.TECH,B.PHARMCY,PHARMA,D.B.ARC,B.PLANNING,M.TECH M.E,M.ARCH,M.PLANNING,M.PHARMACY,PHARMA PB,B.FA 5YEARS, (COURSE FEE RS.18000/-)</li> <li>MBA,MCA,B.ED,LLB BL,LLM ML,B.P.ED,U.G.D.P.ED,B.FA 3YEARS,LPT TELUGU,LPT URDU,LPT HINDI, M.ED (COURSE FEE RS.9000/-)</li> </ul> </div>

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.  
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *	<input type="text"/>
Date Of Birth / Incorporation *	<input type="text"/> 
Mobile Number *	<input type="text"/>
Enter the text as shown in the image *	<input type="text"/> <span style="border: 1px solid black; padding: 2px;">8E16E</span>

Submit Reset Back

(e) **Course Fee Payment –Enter Reference Number or Transaction number and Paydate**

**Fee Payment Details**

COLLEGE:	<input type="text" value="Select"/>
PROGRAMME:	<input type="text"/>
REF / TRANSACTION NUMBER:	<input type="text"/>
AMOUNT:	<input type="text"/>
PAYDATE:	<input type="text" value="DD/MM/YYYY"/>
<span>Add</span>	

**Step 3:-** Select Schedules of respective appendix of the Institution at top of page and Enter Information / Data.

HOME APPENDIX-1 APPENDIX-2 APPENDIX-3 APPENDIX-4 APPENDIX-5 APPENDIX-6 LOGOUT

GENERAL INFORMATION

SCHEDULE-1

SCHEDULE-2

SCHEDULE-3

SCHEDULE-4

SCHEDULE-5

SCHEDULE-6

SCHEDULE-7

SCHEDULE-8

SCHEDULE-9

SCHEDULE-10

SCHEDULE-11

SCHEDULE-12

SCHEDULE-13

SCHEDULE-14

SCHEDULE-15

SCHEDULE-16

SCHEDULE-17

SCHEDULE-18

SCHEDULE-19

SCHEDULE-20

SCHEDULE-23

SCHEDULE-24

SCHEDULE-25

SCHEDULE-26

ENTER TESTING FOR TAFRC DEPT.

PRIMARY INFORMATION

• user upload information, after the data in preliminary information is frozen(confirm), the user has to upload the institutions.

Select your institution only under relevant Appendices carefully.)

ON. (Current programmes offered by the institution have to be carefully given)

(pl provide the Reference Number/Transaction Number for each course)

SOCIETYWISE

Reports

**Step 4:-** Society wise Information.

(\*) The Colleges shall Enter Society Information under each Schedule.

SOCIETYWISE INFORMATION
<ul style="list-style-type: none"><li>• <a href="#">SCHEDULE-21</a></li><li>• <a href="#">SCHEDULE-22</a></li><li>• <a href="#">SCHEDULE-13S</a></li><li>• <a href="#">SCHEDULE-19S</a></li></ul>

**Step-5:-** Reports.

(\*) Reports are generated automatically; the colleges shall submit Income and Expenditure statements and Balance Sheet of Institution /Society along with all Excel sheet Schedules in the form of Hard copy.

Reports
<ul style="list-style-type: none"><li>• <a href="#">Income and Expenditure of the Institution</a></li><li>• <a href="#">Income and Expenditure of Society</a></li><li>• <a href="#">Balance Sheet of the Institution</a></li><li>• <a href="#">Balance Sheet of the Society</a></li></ul>

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